Review of Council support to the Voluntary and Community Sector (VCS) through Grants, Community Lettings and Community Premises **Appendix 1**

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Grants

Please see the supporting document for further details.

Definition of commissioning

Commissioning involves the Council undertaking an assessment of need, specifying the service to meet that need, procuring a provider to deliver the service and then monitoring and evaluating the service to make sure it is meeting its objectives.

Are you completing this questionnaire as?

A Member of the public .... ○

On behalf of a voluntary organisation .... ○

On behalf of a community group .... ○

On behalf of a private sector organisation .... ○

On behalf of a funding organisation .... ○

A service user .... ○

A carer .... ○

A Councillor .... ○

On behalf of a local authority or PCT .... ○

Other-please specify below .... ○

Other please specify

Question 1

Commissioning

The Council wishes to consult on whether or not it should commission key services from the voluntary sector.

Would you agree that Commissioning is an effective way of securing key services by Harrow Council for residents?

Yes .... ◯

No .... ◯

Don't know .... ◯

Question 2

The council is proposing the following criteria for establishing which services are 'key' and will be commissioned, do you agree with these criteria?

(please tick one answer for each question)

	Yes	No	Don't know
Does it help the Council and other statutory agencies deliver their priorities?	◯	◯	◯
Does it address disadvantage?	◯	◯	◯
Is the service providing a preventative service that is known to be effective through an evidence base?	◯	◯	◯
Does it help the Council to deliver its *Better Deal for Residents programme?	◯	◯	◯
Will the removal of a service create more demand on statutory services?	◯	◯	◯
Does the service provide good value for money?	◯	◯	◯
Is the service making effective use of volunteers?	◯	◯	◯

Do you think there are any other criteria that should be included?

*This is a 3-year Harrow Council programme to:

- Make Harrow Council a more efficient and effective organisation that can live within its means.
- Improve customer service and provide more joined up services when residents contact the council.
- Build on the community spirit of residents to be more involved in the future of their borough.

Small Grants

It is proposed that a portion of the budget will be reserved for Small Grants. There are for small grants, up to £10,000 per year, to support one-off or small-scale projects or activities.

Question 3

Should small grants only be available to those organisations whose income is below a certain threshold?

Strongly agree .... ○

Agree .... ○

Neither agree or disagree .... ○

Disagree .... ○

Strongly disagree .... ○

Question 4

If so, what do you think the maximum income threshold should be?

£10,000 .... ○

£50,000 .... ○

£100,000 .... ○

£500,000 .... ○

Question 5

Do you think that organisations receiving small grants in one grants round should not be able to apply in the next grants round?

Strongly agree .... ○

Agree .... ○

Neither agree or disagree .... ○

Disagree .... ○

Strongly disagree .... ○

Small Grants Assessment

Do you think the council should consider as part of the assessment process the following:

Question 6

Whether or not the proposed service duplicates an existing service being offered to the same client group?

Strongly agree .... ○

Agree .... ○

Neither agree or disagree .... ○

Disagree .... ○

Strongly disagree .... ○

Question 7

Whether or not the organisation has a track record of delivering the proposed service?

Strongly agree .... ○

Agree .... ○

Neither agree or disagree .... ○

Disagree .... ○

Strongly disagree .... ○

Question 8

Whether or not the proposed service addresses disadvantage?

Strongly agree .... ○

Agree .... ○

Neither agree or disagree .... ○

Disagree .... ○

Strongly disagree .... ○

Question 9

The Unit Cost of the project?

Strongly agree .... ○

Agree .... ○

Neither agree or disagree .... ○

Disagree .... ○

Strongly disagree .... ○

Which other factors should be part of the assessment process?

Question 10

Most funding bodies do not have an Appeals Procedure for small grant applications.

Do you think the council should do the same as other funders and remove the Appeals Procedure?

Strongly agree .... ○

Agree .... ○

Neither agree or disagree .... ○

Disagree .... ○

Strongly disagree .... ○

Question 11

Do you agree that if the council retains an appeals procedure the grants application timetable should start earlier in the year so that grant appeals can be considered before final grant recommendations are made?

Strongly agree .... ○

Agree .... ○

Neither agree or disagree .... ○

Disagree .... ○

Strongly disagree .... ○

Question 12

Do you think the proposed changes will impact differently on one or more of the following groups: age, disability, race, gender, gender identity, religion and belief, sexual orientation?

Yes .... ○

No .... ○

If yes, please state how and why

Question 13

Who should manage the delivery of a small grants programme?

Harrow Council .... ◯

A Voluntary and Community Sector Agency .... ◯

A Community Trust .... ◯

Other, please state below .... ◯

Other, please state

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Any other comments

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Community Premises

Harrow Council currently provides free accommodation in South Harrow for over 20 Voluntary & Community organisations at a cost of £105,000 each year. These premises are intended to support small and emerging organisations without their own office accommodation.

Question 1

Do you feel that this is a good use of Council resources to support the Voluntary and Community sector given that approximately 20 organisations benefit?

Strongly agree .... ○

Agree .... ○

Neither agree or disagree .... ○

Disagree .... ○

Strongly disagree .... ○

Question 2

Do you think that there should be alternate provision in the borough, such as a Resource Centre, run by organisations themselves?

Strongly agree .... ○

Agree .... ○

Neither agree or disagree .... ○

Disagree .... ○

Strongly disagree .... ○

Question 3

Which of the following do you think that such a Resource Centre should provide?
(please tick all that apply)

Computer Facilities .... ☐

WIFI .... ☐

Interview space .... ☐

Meeting rooms .... ☐

Training Facilities .... ☐

    Other, please state:

Question 4

Do you think that organisations should contribute towards the cost of the provision?

Strongly agree .... ○

Agree .... ○

Neither agree or disagree .... ○

Disagree .... ○

Strongly disagree .... ○

Question 5

Do you agree that larger VCS organisations in the borough should support small groups with access to office space and meetings rooms?

Strongly agree .... ○

Agree .... ○

Neither agree or disagree .... ○

Disagree .... ○

Strongly disagree .... ○

Community Lettings

The Council currently provides a booking service for community organisations to rent school premises for activities at concessionary rates.

Question 1

Do you agree that organisations should be able to book directly with schools rather than the Council operating as an intermediary?

Strongly agree .... ○

Agree .... ○

Neither agree or disagree .... ○

Disagree .... ○

Strongly disagree .... ○

Question 2

What other support could Harrow Council offer voluntary organisations with regards to venue hire?
(please tick one answer)

Directory of venues on the Harrow Council website .... ○

Streamlined booking process for the Council's own venue .... ○

Concessionary rates for certain Council venues e.g. at off-peak times .... ○

Offering support to schools and other venues in the transition towards direct hire .... ○

About You and Your Organisation

The information that you provide will help us to record who is responding to our consultation so that we can ensure that we have taken into account views from a broad range of stakeholders.

Please note: the information provided in response to this consultation may be published or disclosed in accordance with the access to information regimes (primarily the Freedom of Information Act 2000). Where possible we will anonymise personal information and we will not disclose it without legal justification.

Mr/Ms/Miss/Mrs/Other

First name

Surname

Mr/Ms/Miss/Mrs/Other

First name

Surname

Name of organisation (if relevant)

Position in organisation (if relevant)

Address

Postcode

Telephone number(s)

Email

So that we can evaluate the impact of the proposed options on the Sector, can you please tell us more about your organisation (if relevant)

Where does your organisation work, mainly? Please tick one box only
(please tick one answer)

Works mainly in Harrow .... ○

Works in Harrow and some other London Boroughs .... ○

Works across London .... ○

Works across the UK .... ○

What is the size of your organisation (measured by income)?
(please tick one answer)

Less than £10,000 .... ○

£10,000 to £50,000 .... ○

£50,000 to £100,000 .... ○

£100,000 to £1 million .... ○

Over £1 million .... ○

Please select one

I am providing an official response to this consultation on behalf of my organisation .... ○

I am providing a response in a personal capacity .... ○

Equality monitoring

The Council monitors the delivery of services to ensure that they are representative of all communities and that all service users are treated fairly. By monitoring its services and activities the Council can identify and address issues of inequality and discrimination in the provision of services and employment. The information you provide on this questionnaire will remain strictly confidential, in accordance with the Data Protection Act 1998.

Are you responding on behalf of an organisation or as an individual?
(please tick one answer)

Individual .... ◯

On behalf of an organisation .... ◯

Individual monitoring form

Please select the one that would apply to you.

Other

_____

Ethnic group

White

Please chose one option .... ○

British .... ○

Irish .... ○

Scottish .... ○

English .... ○

Welsh .... ○

Any other White background (specify below) .... ○

Other

_____

Asian, Asian British, Asian English, Asian Scottish or Asian Welsh

Please select one option .... ○

Bangladeshi .... ○

Indian .... ○

Pakistani .... ○

Any other Asian background (specify below) .... ○

Other, please specify

_____

Black, Black British, Black English, Black Scottish or Black Welsh

Please select one option .... ○

African .... ○

Caribbean .... ○

Any other Black background (specify below) .... ○

Other, please specify

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Chinese, Chinese British, Chinese English, Chinese Welsh or other ethnic group

Please select one option .... ○

Chinese .... ○

Any other ethnic background (please specify) .... ○

Other, please specify

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Mixed

Please select one option .... ○

White & Black African .... ○

White & Black Caribbean .... ○

Any other Mixed background (specify below) .... ○

Other, please specify

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White

Please select one option .... ○

British .... ○

Irish .... ○

Scottish .... ○

English .... ○

Welsh .... ○

Other, please specify

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Organisation monitoring form

Is your project directed at, or of particular relevance to, people from a specific ethnic background?,

If 'Yes', please tick up to three categories to indicate the ethnic background of the people who will benefit, below.

Yes .... ◯

No .... ◯

Asian, Asian British, Asian English, Asian Scottish or Asian Welsh
(please tick all that apply)

Bangladeshi .... ☐

Indian .... ☐

Pakistani .... ☐

Any other Asian background (specify below) .... ☐

If Other, please specify

Black, Black British, Black English, Black Scottish or Black Welsh
(please tick all that apply)

African .... ☐

Caribbean .... ☐

Any other Black background (specify below) .... ☐

If Other, please specify

Chinese, Chinese British, Chinese English, Chinese Welsh or other ethnic group
(please tick all that apply)

Chinese .... ☐

Any other ethnic background (specify below) .... ☐

If Other, please specify

Mixed
(please tick all that apply)

White & Black African .... ☐

White & Black Caribbean .... ☐

Any other Mixed background (specify below) .... ☐

If Other, please specify

> [   ]

White
(please tick all that apply)

British .... ☐

Irish .... ☐

Scottish .... ☐

English .... ☐

Welsh .... ☐

Any other White background (specify below) .... ☐

If Other, please specify

> [   ]

Is your project directed at, or of particular relevance to, people of a specific gender? If yes, please specify if male or female

Yes .... ○

No .... ○

If yes, male or female?

Female .... ○

Male .... ○

Is your project directed at, or of particular relevance to, people who identify as transgender?

If yes, please specify if Trans male or Trans female

Yes .... ○

No .... ○

If yes, Trans male or Trans female?

Trans female .... ◯

Trans male .... ◯

Is your project directed at, or of particular relevance to people of a particular age group?

If yes, please specify which age group

Yes .... ◯

No .... ◯

Please tick up to two categories
(please tick all that apply)

0-24 years .... ☐

25-64 years .... ☐

65+ years .... ☐

Is your project directed at, or of particular relevance to people with disabilities?

Yes .... ◯

No .... ◯

Is your project directed at, or of particular relevance to gay, lesbian, bisexual or transgender people?

Yes .... ◯

No .... ◯

Is your project directed at, or of particular relevance to, people of a specific faith? If yes, please specify which faith group

Yes .... ◯

No .... ◯

Faith group
(please tick all that apply)

Baha'i ....   *Buddhism*   *Christianity*   *Hinduism*   *Islam* ....   *Jainism* ....   *Judaism*   *Sikhism* ....

☐   .... ☐   .... ☐   .... ☐   ☐   ☐   .... ☐   ☐

If other, please specify any other religion or belief

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Thank you for completing the consultation questionnaire.